

# SMT Agenda

March 28, 2017

- I. Protocols for Building Policies and Procedure 2017-2018 School Year
  - a. AM/PM Program
  - b. 20/20 Hallway Passes
  - c. Lunch Procedure
  - d. Uniform Policy
  - e. Attendance Policy
  - f. Discipline

\*\*communicated to ALL Building Staff Members as part of student handbook
- II. Classroom Assessments
  - a. Once results are collected? What are we doing with the data?
    - i. Corrective action plans
    - ii. Individualized student plans
- III. SMT/DATA Team
  - a. Meetings will be held during the school day as opposed to after school due to budget cuts
- IV. Planning for the 2017-2018 School Year
  - a. Assessment of needs/wants/necessities for the upcoming school year
- V. PARCC Writing Rubric
  - a. Across the Curriculum-
- VI. Excessively late students
  - a. How are they passing if they are late?
  - b. Teachers should be deducting points.
  - c. Other suggestions

# SMT Notes

March 28,2017

Attendance:

<b>Mr. Behzadpour</b>	<b>Ms. DePalma</b>	<b>Mr. Alfano</b>	<b>Mr. Dietrick</b>
<b>Ms. Budhu</b>	Mr. Holmes	Mr. Cosmillo	

- I. Protocols for Building Policies and Procedure 2017-2018 School Year
  - d. AM/PM Program
  - e. 20/20 Hallway Passes- extending passing time to 5 minutes will harness the need for bathroom usage during instructional time
  - f. Lunch Procedure- system, scan, sticker to identify student lunch period
    - 1. Have different student entrances with scanners for crowd control and students getting their lunch in a timely manner
    - 2. Chartwells- discuss the possibilities to have all lunch options available on both sides
  - g. Uniform Policy- move towards a Dress Code Policy – enforcing fines, and withholding school information ( transcripts, diploma)
  - h. Attendance Policy- consequences should be the same for all students, despite the activities or sports that they participate in
    - 1. Personnel handling this area should be unbiased
  - i. Discipline- **tabled for next meeting**

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The committee members that were present expressed some concern regarding the procedures and policies that are currently in place at OHS, some of them listed above. We discussed the following programs that we would like to have a written policy or procedure for both students and staff:

<b>AM Programs</b>	<b>PM Programs</b>
<b>Zero Period</b>	Tutoring
<b>Breakfast</b>	Clubs
<b>Tutoring</b>	Sports
<b>Library</b>	

## Classroom Assessments

- j. Once results are collected? What are we doing with the data?
  - i. Corrective action plans
  - ii. Individualized student plans

Content area teachers that were present responded as follows:

ELA- upcoming meeting to put this in motion

Math- n/a

Some teachers expressed that they provide students make up work that they have missed during the semester for as an opportunity to succeed.

VII. SMT/DATA Team

- a. Meetings will be held during the school day as opposed to after school due to budget cuts

- 1. Committee members suggested being pulled from staff meetings as being pulled will increase the number of substitutes needed for the day

VIII. Planning for the 2017-2018 School Year

- a. Assessment of needs/wants/necessities for the upcoming school year

- 1. Teacher –to-Teacher building based mentor
- 2. Air conditioners and heating systems
- 3. Teachers/Staff being held accountable for not upholding their professional responsibilities

IX. PARCC Writing Rubric **tabled for next meeting**

- a. Across the Curriculum-

X. Excessively late students **tabled for next meeting**

- a. How are they passing if they are late?
- b. Teachers should be deducting points.
- c. Other suggestions

- 1. When teachers deduct points and students fail, then they are asked or reprimanded for "failing too many students"